

Schedule Review Training: Using the New 20% Rule

To All Business Managers and Special Education Directors;

Please join Special Education Auditors Lynne Carpenter and Erica Foley-Swinson for an afternoon of training for reviewing staff schedules using the new 20% Rule that has replaced the Core Staff Rule.

We would also like to incorporate training on areas of interest that you may have, time permitting, of course. When you call, or email to register, let Erica know what you would like to see presented.

Training will be held at the department's Berlin office ("The Cavern" Conference Room) on Route 302.

Training will be presented on three separate dates:

Friday, November 5, 2010 1:00 p.m. – 4:00 p.m.

Friday, November 12, 2010 1:00 p.m. – 4:00 p.m.

Friday, November 19, 2010 1:00 p.m. – 4:00 p.m.

Contact Erica Foley-Swinson at (802) 828-0569 or erica.foley-swinson@state.vt.us to register.

NOTE: Seats are available on a first-come, first-serve basis.